

# Wałbrzych Green City Action Plan

## Project Stakeholder Engagement Plan

Reference: SEP

29 October 2021

This report takes into account the particular instructions and requirements of our client.

It is not intended for and should not be relied upon by any third party and no responsibility is undertaken to any third party.

Job number 281090-00

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This Project Stakeholder Engagement Plan was prepared by Arup for the benefit of the Municipality of Wałbrzych. Any views, opinions, assumptions, statements and recommendations expressed in this document are those of Arup and do not necessarily reflect the official policy or position of the Municipality of Wałbrzych.

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## Abbreviations and Definitions

Table 1: Abbreviations and definitions

<b>Abbreviation (if exists)</b>	<b>Term in English</b>	<b>Term in Polish</b>
<b>GCAP</b>	Green City Action Plan	Plan Działania Zielonego Miasta
<b>EBRD</b>	European Bank for Reconstruction and Development	Europejski Bank Odbudowy i Rozwoju
<b>KOM</b>	Kick-off meeting	Spotkanie inauguracyjne
<b>ToR</b>	Terms of Reference	Zakres Uprawnień
<b>SEA</b>	Strategic Environmental Assessment	Strategiczna Ocena Oddziaływania na Środowisko
<b>SEP</b>	Stakeholder Engagement Plan	Plan Zaangażowania Interesariuszy
	Approval Process	Proces Zatwierdzenia
	Steering Committee	Komitet Sterujący

# 1. Introduction

This Stakeholder Engagement Plan (SEP) sets out the engagement principles and tools to be applied throughout the project. The SEP should provide stakeholders with an overview of parties involved in the GCAP process, as well as timing for upcoming stakeholder engagement events and the format of those events, and the finalisation of GCAP deliverables.

This Plan is a living document, which will be updated throughout the project.

## 1.1 GCAP purpose and scope

Wałbrzych has a strong aspiration to become sustainable, resilient and inclusive. The City wants to develop in a way that highlights its historical legacy and character, and at the same time enables sustainable development which is friendly to its residents and the environment.

A Green City Action Plan (GCAP) serves as a bespoke plan to enable cities to tackle a broad set of environmental and socio-economic challenges. GCAP actions can include projects, programmes and policies relating to water, energy and waste infrastructure; transport systems; buildings; and green spaces.

As the GCAP is driven by an intent to improve the quality of life through sustainable development, listening to the voices of the city authorities, local NGOs, inhabitants and other stakeholders are crucial to build ownership among these groups and to develop a plan that will secure widespread support.

Fully embracing the idea that GCCAP is based on effective cooperation between a range of stakeholders, this SEP adopts an inclusive approach.

**Please note that the following document is an initial guide, which will be revised and updated to inform ongoing stakeholder engagement through various stages of the project development.** It outlines engagement activities undertaken at the Inception stage of the project and serves as a blueprint for engagement initiatives planned at the next stages of the project.

## 1.2 Objectives of the Stakeholder Engagement Plan (SEP)

The goal of this SEP is to facilitate decision making, create an atmosphere of mutual understanding and actively involve stakeholders in the development of the GCAP in a timely manner.

Additionally, the SEP aims to ensure that all stakeholder groups are provided with sufficient opportunity to voice their opinions and concerns that may influence project decisions.

Overall, the SEP is a tool that will help to manage communications between the city and its stakeholders.

The key objectives of the SEP include:

- Identify key stakeholders that are affected, and/or able to influence the project and define their roles and relationship to the Project,
- Prepare a stakeholder matrix to engage and monitor a broad range of interests and perspectives in the process of shaping the City's strategy and the future of Wałbrzych,
- Provide a solid understanding of the City's current context of engagement and the opportunities to use engagement to support the development of the GCAP,
- Outline a systematic approach to stakeholder engagement, which will help the City and the GCAP team build and maintain a constructive relationship with stakeholders,

- Foster awareness and build capacity amongst the community on the issues of climate and green city action,
- Ensure transparency in building and implementing the GCAP,
- Empower people to participate in the GCAP development, and thereby activate the community and promote community cohesion,
- Identify the most effective methods and structures through which to disseminate project information, including reviewing the City's current consultation and communication practices to utilise existing processes in the development and implementation of GCAP,
- Define roles and responsibilities for the SEP implementation,

**With these objectives in mind, the Stakeholder Engagement Plan will:**

- Identify who are the key stakeholders for the GCAP,
- Identify how these groups will be engaged, and the roles they will take during the process of strategy development and implementation,
- Identify what we want to know from different stakeholder groups, and what we need to communicate to them, and
- Define when different stakeholders will be engaged in the process and establish a schedule for engagement activities.

The SEP is a living document in the form of a report and is mainly directed at the City, Consultant and EBRD as a guideline for engaging stakeholders in the project. However, some important issues for residents are also marked in this document.

For public disclosure, a leaflet including basic information such as GCAP purpose, stakeholders' rights and participation possibilities, communication channels and project milestones will be published.

### **1.3 Stakeholder Engagement principles and approach**

A successful GCAP for Wałbrzych will abide by the following principles:

- Implement a process of engagement that will help provide legitimacy to the GCAP when it is adopted
- Gather information from stakeholders who have important information for the GCAP
- Consider the perspectives of a diversity of stakeholders, including vulnerable and minority groups
- Continuously review the approach and maintain flexibility as the process unfolds

With these principles in mind, the Stakeholder Engagement Plan will:

- Identify a broad range of stakeholder groups to be engaged throughout the development of the Wałbrzych GCAP
- Categorise and prioritise stakeholders
- Identify existing relationships between stakeholders (i.e. conflicts, alliances, neutrality)

- Define stakeholders roles and responsibilities throughout the project development and implementation
- Describe stakeholder engagement methods for each stakeholder group
- Outline the method to record the engagement events and their outcomes.

## 2. Roles and responsibilities

### 2.1 The City

As the owner of the GCAP, the City will review, modify, and confirm the list of stakeholders proposed by the Consultant. The City will also approve documents related to stakeholder engagement, take part in meetings, workshops, and discussions, and will continue stakeholder engagement after the approval of the GCAP.

In the baseline and further GCAP process, the City's responsibility is to support the consultant by delivering data, sharing knowledge regarding environmental and climate policy, providing feedback on the ideas presented by the Consultant, providing feedback on environmental priorities and actions, supporting communications and organisational matters, and approving the final document.

The City will use its existing communications and engagement channels (e.g. the City official website) to inform the public about the next steps in the GCAP process.

### 2.2 Consultant

The consultant is responsible for: identification of stakeholders across different stages of the project; preparation of events and other forms of engagement; delivery of engagement, preparation of reports and memos after engagement events; preparation of communication notes etc.

The consultant will work closely with the City during each stage of stakeholder engagement.

### 2.3 EBRD

The Bank's role is to review and provide feedback to documents related to stakeholders. As a supporting body for the City, the Bank may also participate in meetings and workshops and comment on ongoing actions in the project.

The key project documents including SEP, once agreed with the City, will be published on the EBRD Green Cities website.

### 2.4 Institutional stakeholders

Institutional stakeholders include City institutions and municipal companies that implement City policy and manage city assets.

The municipal companies will be engaged in cooperation in terms of data sharing and providing feedback on suggested actions in the area of their expertise.

### 2.5 Third Parties

External stakeholders are not directly involved in the project but play an important role and influence the city life, for example, NGOs working on improvement of environmental and climate conditions, scientific society members, policy and research think tanks, social movements, labour unions, community-based

organisations, women's groups, business development organisations and other socio-economic and labour-market actors, including individual activists universities members, neighbour municipalities, national ministries and local media.

It is planned to undertake activities to involve third parties in ideas-sharing regarding urban green city policy and actions as well as an exchange of information on the existing condition of the city and identified priorities.

## **2.6 Individual residents**

Wałbrzych's residents will have access to the public deliverables. The consultant will provide a website dedicated to the subject of GCAP or Virtual Engagement Room, an online platform that allows residents to access public deliverables and share comments and ideas. The residents will have access to online surveys where they will be able to share their comments and ideas.

# **3. Existing city engagement practices**

The Wałbrzych City has established a variety of ways to engage with citizens and stakeholders. This report lists those that are relevant to the GCAP development process and will be used for stakeholder engagement purposes.

## **3.1 On-line communication**

The City of Wałbrzych shares important and recent information via the City websites:

- <https://um.walbrzych.pl/>
- <http://bip.um.walbrzych.pl/>

An individual platform with the information on the GCAP for Wałbrzych can be prepared, ex: *walbrzych.greencity.com* or the Virtual Engagement Tool by Arup can be used in similar way.

There will be presented updates on the state of the GCAP preparation process and a summary of completed consultation and workshops. The documents, once agreed with the city to be public, will be presented for the Citizens review and feedback online.

## **3.2 Public consultation**

Public consultation is a process in which representatives of the authorities present their plans to citizens on, for example, legislation, investments or other activities that will have an impact on citizens' daily lives and work. However, the consultation is not only limited to the presentation of these plans but also to hear their views, modify them and inform them of the final decision. Public consultation is a way of obtaining opinions, positions, proposals, etc. from institutions and persons affected in some way, directly or indirectly, by the effects of the actions proposed by the administration.

The public consultation is conducted by the mayor of the city. The commencement of public consultations and the forms in which they will be conducted shall be notified no later than 7 days before the date of their implementation, in such a way as to ensure the participation of as wide a range of stakeholders as possible, at least using a notice, a notice as customary in the municipality concerned and a notice on the municipality's website in the Public Information Bulletin.

The forms of public consultation are:

- **collecting comments** on paper or in an electronic form, including: by electronic means of communication, such as e-mails or forms available at the City Public Information Bulletin;
- **meetings, debates, workshops, study walks, surveys, interviews**, the use of representative groups or the collection of oral comments.

As soon as each form of public consultation has been completed, a summary of its progress shall be drawn up, including data on the place and time of its conduct and a discussion of its progress. Draft documents subject to public consultation, as well as draft documents taking into account changes made as a result of the public consultation and information, shall be published on the municipality's website in the Public Information Bulletin and, at the request of the persons concerned, shall be made available at the seat of the municipal office.<sup>1</sup>

The public consultation process is planned to be utilised for the GCAP at different stage of the project. During the GCAP process it will be decided between the City and the Consultant when should the public consultation be introduced.

### **3.3 Schedule of on-call meetings between councillors and residents**

The City Council sets a schedule of the on-call meetings, where the citizens can participate, to discuss their problems, ideas, subjects with the councillors.<sup>2</sup>

During the GCAP process it will be decided between the City and the Consultant when could the meetings between councillors and residents take place, and at which stage of the project.

### **3.4 Local initiative**

A local initiative is a form of cooperation between a local government unit (Municipality of Wałbrzych) and its inhabitants to jointly carry out a public task for the benefit of the local community.

The implementation of public tasks under the local initiative is a form of social participation, where residents, together and on an equal footing with the municipality, undertake to carry out this task for the (their) local community.

The public task carried out under the local initiative must concern:

- activities supporting the development of local communities and communities, including in particular: construction, extension or repair of roads, sewerage systems, water supply networks owned by local government, as well as buildings and facilities of small architecture,
- activities in the areas of science, education, culture, art, the protection of cultural and national heritage, upholding and disseminating national traditions, nurturing Polish and the development of civic and cultural awareness
- activities in the field of promoting and disseminating physical culture, tourism and local landscapes and activities,
- activities for the benefit of ecology and protection of animals and protection of natural heritage,
- law and security activities,

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<sup>1</sup> <http://rewitalizacja.walbrzych.pl/partycypacja-spoleczna/konsultacje-spoleczne/>

<sup>2</sup> <http://bip.um.walbrzych.pl/artykuly/1858/harmonogram-dyuzurow-spotkan-radnych-z-mieszkancami>

- activities for charitable activities, promotion and voluntary organizations,
- revitalization.<sup>3</sup>

The citizen's ideas will be reviewed by the Consultant to see if there are ideas relevant for the GCAP project. This would give the information on the current Citizens needs. The projects and ideas consistent with the GCAP themes will add value to this process. Some of the actions can be shaped around the feedback gathered from the local initiatives.

## 4. Stakeholder identification and analysis

### 4.1 Stakeholder identification

The first and most crucial step in creating a meaningful Stakeholder Engagement Plan is the identification of a broad range of **relevant** stakeholders.

As an initial exercise, the consultant creates a list of groups, found in research, to create a preliminary stakeholder matrix, to be further developed.

The preliminary stakeholder matrix shall be further developed in agreement with the City. The **stakeholder matrix** will identify the stakeholder groups, their roles and level of engagement throughout the GCAP development process.

The consultant analysed the initial list of stakeholder groups to ensure comprehensive coverage and representation of different groups including ethnic or other minorities; internally displaced persons; elderly; youth; women; LGBTQI+ persons, people with disabilities etc.

### 4.2 Stakeholder analysis and engagement

The level of engagement of various groups of stakeholders varies according to their roles and responsibilities. Some will be directly engaged in developing the GCAP, for example through participating in workshops, meetings, capacity building and training, while others will be able to track the project progress and provide feedback at specific points, through widely available sources of information (e.g. The Virtual Engagement Room or the City's Website).

It is the Consultant's responsibility to ensure that the information provided by various forms of communication by the stakeholders and citizens are included in the process accordingly, their voice is heard, and communicated ideas are analysed and taken into consideration.

The roles of each stakeholder may change depending on different areas of interest. The consultant will use the stakeholder engagement matrix to analyse which stakeholders should be involved in which forms of engagement.

The roles include:

**Table 2: An overview of different stakeholders' roles**

Role	Description	City	Third parties and citizens
Decision maker	a person who is responsible for taking and managing decisions	✓	

<sup>3</sup> <http://bip.um.walbrzych.pl/artykuly/1555/inicjatywa-lokalna>

Consultant or adviser	a person who advises in a particular field	✓	✓
Data provider	a person who helps in providing data	✓	✓

The stakeholder matrix helps to identify and choose stakeholders who should be included in different stages of the projects, depending on the level of interest and the area of potential input.

### 4.3 Engagement level

The consultant to create the stakeholder matrix defined two way of engagement levels: **direct and indirect**.

**The direct** form of engagement consists of below outlined various potential methods of engagement:

- Inform: provide the stakeholders with information (e.g. via e-mails, calls, workshops) to keep them informed and assist them in understanding the emerging and final plan.
- Consult/enquire: obtain information and insights on the city, and feedback on interim and final deliverables during workshops and meetings.
- Involve: work by involving in the workshop and consultation process directly with the stakeholders throughout the process to ensure that their concerns are consistently understood and considered.
- Collaborate partner with the stakeholders in each aspect of the decision-making process.
- Empower: place final decision making in the hands of the stakeholders.

**The indirect** form of engagement consists of below outlined various potential methods of engagement:

- Inform: provide the stakeholders with information to keep them informed and assist them in understanding the emerging and final plan (indirect communication – website publications).
- Consult/enquire: obtain information and insights on the city, and feedback on interim and final deliverables – by sending or uploading on the website online surveys and questionnaires.

The level of engagement that is appropriate for any individual stakeholder will depend on their role in the project and the management strategy identified through the stakeholder mapping exercise. The required level of engagement will influence the selection of appropriate engagement methods.

## 5. Engagement methods

Different engagement methods are envisaged throughout the GCAP development process. They will depend on the specific stage of the process and for different groups of stakeholders. Depending on the chosen involvement level for each group of stakeholders, a different method of engagement will be chosen.

### 5.1 Workshops (virtual or in-person)

Workshops will be used to engage with multiple stakeholder groups, such as the City sectoral experts, or external experts from third parties.

Workshops will be in the form of a planned discussion in a group of stakeholders facilitated by a moderator. They will be designed to obtain information about preferences and opinions and to generate ideas for the project. Workshops will be held as open and exploratory sessions in which all participants are encouraged to share their views and comments after an overview of the topic is presented. The moderator may use some predetermined questions as prompts to encourage discussion or to return the conversation to the intended focus of the discussion.

To encourage active participation during the engagement, the Consultant will work with the City to:

- Send a detailed agenda, materials and expected outcomes ahead of each meeting to enable participants to prepare and clear expectations ahead of the workshop.
- Hold workshop discussions in Polish unless all participants are comfortable in English, with selective use of sequential, simultaneous or prior translation to enable input from non-Polish speakers on the project.
- Limit numbers of participants in each session, especially for online events.

## **5.2 Working Meetings**

Ad hoc meetings (online or face-to-face) between internal stakeholders (Consultant, EBRD, Steering Committee representatives, technical experts, and other City-related persons and organisations) will be organised to discuss ongoing matters and emerging issues. These working meetings are also important for data collection and management.

## **5.3 Virtual Engage or City website**

Arup Virtual Engage or the City website will be used to communicate the project steps, present the public deliverables and results and gather feedback from all interested parties.

Arup Virtual Engage has been developed to capture the same level of detail as a traditional physical engagement event. The tool is optimised for desktop, mobile and tablet use, allowing the public to access information, view maps and drawings, and share feedback from any location and at any time. Arup Virtual Engage is General Data Protection Regulation (GDPR) compliant and meets accessibility requirements, providing keyboard control and screen readers. The tool does not require a high-bandwidth Internet connection.

Data and documentation will be publicly available free of charge for review and comment.

## **5.4 Questionnaire**

A questionnaire will be used as a means of eliciting the opinions, beliefs and attitudes of selected stakeholders. It will be used as a data collection instrument to support the characterisation of the City baseline. The questionnaire will contain a pre-defined set of questions designed to fulfil a particular need for information. The questionnaire will be GDPR compliant and will require individuals to accept the GDPR rules.

## **5.5 Other**

Other mechanisms for engagement may take a variety of forms depending on the stakeholders involved and the objectives of the consultation. At this stage, we are not excluding such methods as:

- Public Meetings, Focus Group Meetings; Round Table events, with particular attention to ensuring that women and vulnerable groups are heard.

- Interviews with key stakeholders, regardless of gender identity, sexual orientation, socioeconomic status, place of birth, age, religion, ethnicity or other circumstances.
- Social media.

The specific mechanisms for consultation will be tailored to the identified stakeholders, including any vulnerable groups or those with specific needs.

## 5.6 Approach to meetings during the pandemic

The project is committed to protecting public health and the health of project participants, in the context of the COVID-19 pandemic. We will follow local rules and EBRD policy about face to face events. At the time of writing, we expect to use virtual methods by default to achieve the aims of the stakeholder engagement process, including relationship-building, collaboration and sharing ideas. When it is possible and safe to do so, the local team will engage in on-site meetings.

# 6. Communication methods and data flow

## 6.1 Communicating with the public

Communicating the GCAP to citizens will be centred around the Virtual Engagement Room or the individual website intended for the presentation of the course of the project.

Arup Virtual Engage or the website will be used to communicate the project steps and results and gather feedback from all interested parties. The Virtual Engage Room or the website will make it possible to provide both general feedback and ideas and specific comments on published GCAP deliverables.

## 6.2 Communication strategy

The following table shows the engagement strategy and methods that will be used to engage various stakeholders based on their identified roles.

**Table 3: Engagement strategy and methods**

Stakeholder Role	Strategy	Purpose of Strategy	Means of Communication	Who is responsible
<b>Decision maker</b>	Inform and discuss	Provide ongoing communication as they will influence the final decision making on the strategy	Meetings Formal sessions	Mayor Steering Committee
<b>The consultant/ adviser</b>	Consult, involve and empower	The Advisers' expertise is crucial to develop and shape the city strategy	Workshops Focus Groups Phone Calls Meetings Surveys	Consultant key experts Third parties' experts Steering Committee City working group Citizens

Stakeholder Role	Strategy	Purpose of Strategy	Means of Communication	Who is responsible
<b>Data Provider</b>	Inform and involve	Provide ongoing communication since the data provided will be key to shaping the city strategy	Meetings Phone calls Surveys	Steering Committee City working group Consultant working group Third parties

In addition to the above, the Consultant working group and City working group are responsible for engaging with public and civil society groups, via surveys, social media, and other mass outreach activities.

### 6.2.1 Information Disclosure

In agreement with the City, the following project deliverables are suggested to be made public:

- Stakeholder engagement: – an ‘external’ version of this Report will be prepared + summary reports of engagement activity + announcements
- Baseline documents – external summary versions
- GCAP - Draft and final
- SEA

All disclosed documents should remain available at least until the end of a recommended 30-day consultation period for the draft GCAP.

## 7. Engagement activities

### 7.1 Engagements schedule

The main engagement events are listed in the table below.

**Table 4: Engagement events schedule**

Engagement	Term
Kick-off event	25.08.2021
Launch Event	19.10.2021
(First) Stakeholder Engagement Workshop - discuss the current situation of the City about GCAP and assessment of the vulnerability matrix	26.11.2021
(Second) Stakeholder Engagement - Green City Challenges identification and prioritisation Stakeholders Workshops	End of November
(Third) Stakeholder Engagement - Developing the Vision and Strategic Objectives for the City	Beginning of December

(Fourth) Stakeholder Engagement for defining the Green City Actions list	March 2022
Present GCAP to City officials	End of June, beginning of July 2022

### **7.1.1 Other engagement activity**

During different stages of the project, surveys, focus groups, interviews, calls, face-to-face meetings, and online inquiries will be required to obtain data, information, and opinions depending on the project stage. Details of these planned activities will be added to the SEP as the project progresses.

### **7.1.2 Monitoring and Reporting**

To track stakeholder engagement, the consultant will monitor progress indicators during the project and provide updates to the City and EBRD.

As the project will be communicated mainly through online media, one method to measure public interest is through quantitative monitoring of several views of social media posts and the number of ideas and comments uploaded to the virtual room and through the City website.

As events and other engagement activities are completed, summary notes of the activities will be added as an appendix to build up a record of what engagement was carried out. Interim updates on engagement will be provided to the Steering Committee and a complete report of engagement activity will be prepared and issued alongside the final version of the GCAP.

## Appendix B

### Record of completed engagement activities

## B.1 Kick-off Event, 25 August 2021

The Kick-off Event took place via Zoom connection as an online event. In total there were 22 participants, (8 female and 14 male participants) on-line joining participants. The event was attended by senior staff from the City of Wałbrzych and together with senior EBRD representatives and project team members from the Consultant site. The event included a presentation City’s vision and key issues and priorities from the Mayor, an introduction from representative from the TaiwanBusiness – EBRD TC Fund, and the Head of EBRD’s resident office. The presentations were followed by the introduction to the GCAP methodology and project timeline presented by the Arup GCAP Team Leader. The event was held in English.

A copy of the event agenda is provided in the figure below.

Kick off Event Agenda		Speakers	
25 August 2021			
<b>Kick off Event – Presentations (12:00-13:00)</b>			
12:00 – 12:15	City’s vision and key issues/priorities	<b>CITY MAYOR</b>	City of Wałbrzych GCAP leader
12:15 – 12:25	EBRD – Introductions – Project background	<b>EBRD</b>	TBC
12:25 – 12:30	Welcome note by the donor	<b>DONOR REPRESENTATIVE</b>	TBC
12:30 – 12:50	Introduction to the GCAP methodology and project timeline	<b>ARUP</b>	Stephen Cook/Matt Kennedy GCAP Team Leader
12:50 – 13:00	Q&A	<b>ARUP</b>	Stephen Cook GCAP Team Leader Beata Sosnowska & Stefan Oblakowski Local Coordinator Arup expert

Figure 1 Kick off Event Agenda

## B.2 Launch Event, 19 October 2021

Launch Event took place on 19<sup>th</sup> October 2021 and was a broadcasted live on Vimeo channels with simultaneous translation (in Polish and English). Access to the recordings is available under the below links:

For Polish: [link](#)

For English: [link](#)

The Launch Event took place in the Old Coaliard in Wałbrzych and was attended live by the representatives of the donors, EBRD, City units, City of Warsaw and Arup. Around 40 people attended the event in the venue and about 110 viewed the event on the on-line streams.

Launch event was divided into two parts:

1. Presentations started by the Mayor of Wałbrzych on the City's key priorities and the forewords of the donors followed by presentations of EBRD on the importance of the Green Cities Programme, the approach to the project and methodology presented by Arup and experience and achievements presented by the vice-mayor of Warsaw.
2. A press conference with the Mayor, EBRD representatives and Arup representative including statements and questions from the press.

The list of guests invited by the City is presented in below.

Lp	Imię	Nazwisko	Organizacja
1	Roman	Szelemej	Urząd miasta Wałbrzych
2	Ewa	Kłusek	Urząd miasta Wałbrzych
3	Arkadiusz	Grudzień	InWałbrzych Spółka zo.o
4	Krzysztof	Urbański	InWałbrzych Spółka zo.o
5	Andrzej	Kosiór	Urząd miasta Wałbrzych
6	Justyna	Pichowicz	Urząd miasta Wałbrzych
7	Edward	Szewczak	Urząd miasta Wałbrzych
8	Adrianna	Warsiewicz	Urząd miasta Wałbrzych
9	Kacper	Nogajczyk	Miejski Zarząd Budynków
10	Marta	Lupierz	Miejski Zarząd Budynków
11	Wiesław	Sójka	Urząd miasta Wałbrzych
12	Agnieszka	Więckiewicz	Urząd miasta Wałbrzych
13	Michael	Liguz	Urząd miasta Wałbrzych
14	Magdalena	Król-Kwolek	Urząd miasta Wałbrzych
15	Bogusław	Rogiński	Zarząd Dróg Komunikacji i Utrzymania Miasta
16	Andrzej	Piękny	Zarząd Dróg Komunikacji i Utrzymania Miasta
17	Maciej	Czajka	Urząd miasta Wałbrzych
18	Robert	Szymala	Urząd miasta Wałbrzych/Urbanista Miejski
19	Anna	Elżbiaciak -Stec	Urząd miasta Wałbrzych
20	Paweł	Kurylik	Urząd miasta Wałbrzych
21	Aleksandra	Jadach-Sepioło	Urząd miasta Wałbrzych/Doradca ws. komitetu sterującego
22	Bob	L.J. Chen	Taipei Representative Office in Poland
23	Grzegorz	Wasilewski	Ministerstwo Finansów International Cooperation Department
24	Elisabetta	Falcetti	EBRD
25	Susan	Goeransson	EBRD

26	Isabel	Blanco	EBRD
27	Agnieszka	Szymczyk	EBRD
28	Robert	Ebebenge	EBRD
29	Stephen	Cook	Arup
30	Ireneusz	Kołodziej	Arup
31	Rafał	Janus	Arup
32	Stefan	Obłąkowski	Arup
33	Beata	Sosnowska	Arup
34	Sebastian	Kriticos	EBRD
35	Justyna	Glusman	Miasto Stołeczne Warszawa
36	Michał	Kotarski	Miasto Stołeczne Warszawa

Table 5 List of invited guests

## Launch event agenda for the City of Walbrzych Green City Action Plan

19 October 2021 – Walbrzych – Stara kopalnia  
Moderated by: (Arup representative TBC)



		Affiliation	Speakers
12:00 – 12:05	Launch event introduction	ARUP/CITY REPRESENTATIVE TBC	Moderator (tbc) Arup
<b>Introduction to the City of Walbrzych GCAP programme</b>			
12:05 – 12:10	Opening remarks from the Mayor of Walbrzych	CITY OF WALBRZYCH	Roman Szelemej Mayor of Walbrzych Amb. Bob L.J. Chen Representative and Head of Office, Taipei Representative Office in Poland
12:10 – 12:20	Welcome note from our Donor Representatives	DONOR REPRESENTATIVE	Grzegorz Wasilewski Counsellor, Ministry of Finance of the Republic of Poland Elisabetta Falcetti Regional Head of Central Europe Susan Goeransson Head of Infra Europe, Sustainable Infrastructure Group
12:20 – 12:30	Opening remarks from the EBRD	EBRD	
<b>The City of Walbrzych context and growth priorities</b>			
12:30 – 12:40	Presentation on the city's infrastructure objectives and challenges	CITY OF WALBRZYCH	Arkadiusz Grudziń GCAP City Coordinator Deputy
12:40 – 12:45	Pursuing inclusive economic growth and the Just Transition	EBRD	Isabel Blanco Lead Sector Economist, Economics, Policy & Governance



# Launch event agenda for the City of Walbrzych Green City Action Plan



19 October 2021 – Walbrzych – Stara kopalnia  
Moderated by: (Arup representative TBC)

Launch Event – Presentations - 12:00-13:10	Affiliation	Speakers
A round-up on the GCAP methodology and process		
12:45 – 13:00 Introduction to the GCAP methodology and project timeline	ARUP	Stephen Cook GCAP Team Leader
13:00 – 13:10 Reflections on the Warsaw City experience and achievements	CITY OF WARSAW	Justyna Glusman (tbc) Coordinating Director of sustainable development and greenery
<b>Lunch Break - 13:10-13:40</b>		
<b>Press conference - 13:40-14:10</b> Moderated by Arkadiusz Grudzien (City of Walbrzych)	CITY OF WALBRZYCH EBRD EBRD EBRD ARUP	Roman Szelemej – Mayor of Walbrzych Elisabetta Falchetti – Regional Head of Central Europe Sasvan Goeransson – Head of Infra Europe, Sustainable Infrastructure Group Isabel Blanco – Lead Sector Economist Stephen Cook – GCAP Team Leader
<b>City tour (facultative) – 14:30-17:00</b>		



Figure 2 Launch Event Agenda



Figure 3 Launch Event entrance



Figure 4 Launch Event venue



Figure 5 Launch Event opening presentation by the Mayor of Wałbrzych Roman Szełemej



Figure 6 Launch Event



**Figure 7 Launch Event presentation by the Ambassador Bob L.J. Chen of the Taipei Representative Office in Poland**



**Figure 8 Launch Event presentation by Grzegorz Wasilewski Counsellor of the Ministry of Finance of the Republic of Poland**



**Figure 9 Launch Event presentation by Sue Goeransson Head of Infrastructure Europe in the EBRD**



Figure 10 Launch Event presentation by Justyna Glusman vice-Mayor of Warsaw



Figure 11 Launch Event



**Figure 12 Launch Event press conference with (from the left) Stephen Cook Arup's GCAP Team leader, Elisabetta Falcetti EBRD Regional Head of Central Europe, Mayor of Wałbrzych Roman Szelemej**



**Figure 13 Launch Event press conference with (from the left) Stephen Cook Arup's GCAP Team leader, Elisabetta Falcetti EBRD Regional Head of Central Europe, Mayor of Wałbrzych Roman Szelemej, Sue Goeransson Head of Infrastructure Europe in the EBRD, Isabel Blanco EBRD Lead Sector Economist**